



State of North Carolina

Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

March 6, 2003

MEMORANDUM NO. PR2003-003

TO: All Agencies Served by the State Controller's Office
Payroll Section

FROM: Roger Farmer
Payroll Administrator

SUBJECT: New/Changed X/PTR Reports and Payroll System Changes

- **New reports on X/PTR:**

1. OSCPX BOOKKEEPING - PX310
2. OSCPX BOOKKEEPING - PX311
3. OSCPX MO-END BOOKKEEPING-PX310M
4. OSCPX MO-END BOOKKEEPING-PX311M

- **Report titles changed on X/PTR:**

- | | |
|--------------------------------------|--------------------------------------|
| 1. OSCPX DEP CARE(445)-DETAIL | ➔ OSCPX DED (445) DEP CARE - DETAIL |
| 2. OSCPX DEP CARE(445)-SUMMARY | ➔ OSCPX DED (445) DEP CARE - SUMM |
| 3. OSCPX HEALTH CARE(446)-DETAIL | ➔ OSCPX DED (446) HEALTH CARE - DETL |
| 4. OSCPX HEALTH CARE(446)-SUMMARY | ➔ OSCPX DED (446) HEALTH CARE - SUMM |
| 5. OSCPX DENTAL CARE(447)-DETAIL | ➔ OSCPX DED (447) DENTAL CARE - DETL |
| 6. OSCPX DENTAL CARE(447)-SUMMARY | ➔ OSCPX DED (447) DENTAL CARE - SUMM |
| 7. OSCPX BCBS FLEX(448)-DETAIL | ➔ OSCPX DED (448) BCBS FLEX -DETAIL |
| 8. OSCPX BCBS FLEX(448)-SUMMARY | ➔ OSCPX DED (448) BCBS FLEX - SUMM |
| 9. OSCPX MUTUAL DENTAL(448)-DETAIL | ➔ OSCPX DED (448) MUTUAL DENT - DETL |
| 10. OSCPX MUTUAL DENTAL(448)-SUMMARY | ➔ OSCPX DED (448) MUTUAL DENT - SUMM |
| 11. OSCPX AD FLEX(449)-DETAIL | ➔ OSCPX DED (449) AD&D FLEX - DETAIL |
| 12. OSCPX AD FLEX(449)-SUMMARY | ➔ OSCPX DED (449) AD&D FLEX -SUMM |
| 13. OSCPX VISION FLEX (450)-DETAIL | ➔ OSCPX DED (450) VISION FLEX-DETL |
| 14. OSCPX VISION FLEX (450)-SUMMARY | ➔ OSCPX DED (450) VISION FLEX-SUMM |
| 15. OSCPX HLTH CARE PLS(451)-DETAIL | ➔ OSCPX DED (451) H C PLUS -DETAIL |
| 16. OSCPX HLTH CARE PLS(451)-SUMMARY | ➔ OSCPX DED (451) H C PLUS - SUMM |

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LOCATION
3512 Bush Street
Raleigh, NC

March 6, 2003

On-line keying changes

- Auto deposit information CANNOT be entered through the add screen. You have to enter the auto deposit information through the Employee Auto Deposit Data screen.
- **Payroll Number changes**
 - Beginning March 1st, the payroll number will not reflect the current month. The payroll number will be a sequential number incremented by 1 for each payroll run until reset.